Masaryk University Journal of Law and Technology (MUJLT) uses adapted version of Harvard standard. This citation style is hybrid of

1) Harvard technique or rather content of information in citation and
2) way of placement used by most of Czech universities.

Unlike the Harvard standard, which is based on the in-text style of citations, MUJLT uses system of footnotes, where all the citations are marked in their full form. In-text citations à la Harvard are in our journal undesirable.

Here you can find the most common types of works, which can be used and quoted in your article, in the alphabetical order, essentials needed in the citations and finally example of this citation. Be advised there are always required elements (e.g. author last name(s) and initials) and sometimes required features, which not always have to exist (e.g. edition, version).

Please, try to use “Ibid.” style when using cross-referencing, but to refer to the only work cited in the very preceding note. Ibid can’t be used if the preceding note consists of more than one source. For other references you can use “see also” utility. Do not use abbreviations like “above”, “supra”, “op. cit.” or “loc. cit.”. Next, don’t use ibid. when referencing to the same source material but with different page location. Use op. cit. with different page for that purpose.

In case, you want to use

1) source of information, which is not listed below
   - e.g. advertisements, afterword, art, bills before parliament, case studies, commercials, correspondence, dance, DVD, film, foreword interviews, introduction, leaflets, maps, microfilm, music, pamphlets, plays, radio, sacred texts, technical, TV, verbal communications…,

2) source of information, which contains or lacks some of the required elements,
   - e.g. books with unknown authors

do not hesitate to contact editor of your article, who is fully available to you and will readily help you with the right form of the final citation.

By compliance of all of these instructions your article is more probable to be edited and then successfully published in due time.
### 1. BOOKS

#### 1.1. BOOKS WITH KNOWN AUTHORS

- **Author(s) last name(s),** - in the right order
- **Author(s) initial(s).** - in the right order
  - if 2-3 authors, the last one is divided by “and”
  - if 3+ authors, only write the head of the collective and for the rest use “et al.”
- **(Year of publication)** - only number, in the brackets
- **Title.** - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
- **Edition.** - only if it’s not the first edition, use “ed”
- **Place of publication: Publisher,**
- **page(s).** - if known, use “p.”, if range “pp.”, use full page numbers


#### 1.2. EBOOKS

- **Author(s) last name(s),** - in the right order
- **Author(s) first initial(s).** - in the right order
  - if 2-3 authors, the last one is divided by “and”
  - if 3+ authors, only write the head of the collective and for the rest use “et al.”
- **(Year of publication)** - only number, in the brackets
  - publication of printed version, if it is not, use e-version
- **Title.** - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
- **[medium]** - [online] x [Kindle DX e-book] etc.
- **Edition.** - only if it’s not the first edition, use “ed”
- **Place of publication: Publisher,** - publisher of the printed version
- **page(s).** - if known, use “p.” or if range “pp.”, full page numbers
- **“Available from:”** - only if online accessible
- **Location of e-book** - where it was accessed from
- **website** - full, but not linkable
- **[“Accessed” day + month + year].** - day of the most recent visit of quoted e-book
  - day and year in number


1.3. CHAPTER IN AN EDITED BOOK
- Chapter author(s) last name(s), in the right order
- Chapter author(s) initial(s), in the right order
- (Year of publication), only numbers, in the brackets
- Title of the chapter, all title will all the (in)definite articles, use uppercases except articles and prepositions
- “In:”
- Editor(s) name(s) and last name(s), in the right order
- “(ed.)”/“(eds.)”
- Title, all title will all of the (in)definite articles, in italics, use uppercases except articles or prepositions
- Edition, only if it’s not the first edition, use “ed”
- Place of publication: Publisher, page(s), if known, use “p.”, or if range “pp.”, full page numbers


1.4. BOOK REVIEW
- Reviewer(s) last name(s), in the right order
- Reviewer(s) initial(s), in the right order
- (Year of publication), only number, in the brackets
- Title + subtitle, all title with all of the (in)definite articles, in italics, use uppercases except articles or prepositions
- “by”
- Author(s) name(s) and last name(s), in the right order
- “reviewed in”
- *Title of the publication with the review*, all title with all of the (in)definite articles, use uppercases except articles or prepositions

2. CONFERENCE PAPERS

- Author(s) last name(s), Author(s) initial(s). - in the right order
- (Year of publication) - only number, in brackets
- Title + subtitle. - all title with all of the (in)definite articles
- “In:” Editor(s) name(s) and last name(s) - in the right order
- “(ed.)”/“(eds.)” Title of conference, - all title with all of the (in)definite articles, in italics
- Place of conference, day + month of conference. - day in numbers
- Place of publication: Publisher, page(s). - if known, use “p.” or if range “pp.”, full page numbers
- “Available from:” web address - only if online accessible
- [“Accessed” day + month + year]. - day and year in numbers


3. DIAGRAMS, FIGURES, IMAGES, TABLES

- Author(s) last name(s), Author(s) initial(s). - in the right order
- if 2-3 authors, the last one is divided by “and”
- if 3+ authors, only write the head of the collective and for the rest use “et al.”

4. JOURNALS, MAGAZINES, PERIODICALS

4.1. JOURNAL ARTICLES

- **Author(s) last name(s),** - in the right order
- **Author(s) initial(s).** - in the right order
- **(Year of publication)** - only number, in the brackets
- **Title + subtitle.** - all title with all of the (in)definite articles, in italics
- **Title of journal,** - all title with all of the (in)definite articles, in italics
- **Volume number** - if known, only number
- **(part / issue / month / season),** - if known
- **page(s).** - if known, use “p.” or if range “pp.”, full page numbers
- **“Available from:”** - only if online accessible
- **web address** - full, but not linkable
- **[“Accessed” day + month + year].** - day and year in numbers


4.2. PRE-PRINTS/POST-PRINTS/ARTICLES IN PRESS

- **Author(s) last name(s),** - in the right order
- **Author(s) initial(s).** - in the right order
- **(Year of writing)** - only number, in the brackets
- **Title + subtitle.** - all title with all of the (in)definite articles
- **Title of journal,** - all title with all of the (in)definite articles, in italics
- **Volume number** - if known, only number
- **(part / issue / month / season),** - if known
- **page(s).** - if known, use “p.” or if range “pp.”, full page numbers
- **“Available from:”** - only if online accessible
- **web address** - full, but not linkable
- **[“pre-print”/“post-print”/“in press”]”


5. LAW

5.1. NATIONAL CASES, ECHR

- **Party 1 name v. Party 2 name** - defendant v. complainant, in italics
- (Year the case was heard) - only numbers, in the brackets
- “[unreported]” - only if unreported
- Volume number - if applicable, only number
- Abbreviation of Law Report series or place where the case was heard
- Page number/case number. - if it is unreported, use day and month the case was heard
- - day in numbers


**Evans v. Governor of H. M. Prison Brockhill** (1985) [unreported] Court of Appeal (Civil Division), 19 June.

**Campbell v. Ireland** (1999). No. 45678/98, § 24, ECHR 1999-II.

5.2. STATUTES, STATUTORY INSTRUMENTS

- **Title + the year** - all title with all of the (in)definite articles, in italics
- (chapter number). - use “c.”, in italics, in brackets
- “SI” - only if statutory instrument
- Year of enactment / statutory instrument number.
- State of the publication - full name, no abbreviations
- Place of publication: Publisher.
- “In:”
Language.


5.3. EU REGULATIONS, DIRECTIVES, DECISIONS

- Title including the type of document.

  - all title with all of the (in)definite articles
  - use uppercases except articles and prepositions
  - “Official Journal of the European Union”

  - only if published
  - (document reference)
  - in brackets
  - day + month of publication.
  - day in numbers
  - “Available from:”
  - only if online accessible
  - web address
  - full, but not linkable
  - [“Accessed” day + month + year].
  - day and year in numbers


5.4. CJEU CASES

- “Judgment of”
  - day + month + year of decision.
  - month in words, rest in number
  - Usual name,
  - popular name of the case or the full name if not sure
  - Case number in the register,
  - file number
  - “not published”,
  - only if not published
  - ECLI number,
  - use Curia for example
  - paragraph, article...
  - specific part of decision


5.5. TREATIES

- Title.
  - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions

- day + month + year of signing
  - day and year in numbers

- (document reference).
  - in brackets

6. NEW MEDIA

6.1. BLOGS/FACEBOOK/TWITTER/PODCASTS

- Author(s) / Contributor(s) / Broadcaster(s) last name(s),
  - in the right order
- Author(s) / Contributor(s) / (Broadcaster(s) initial(s).
  - in the right order
  - if 2-3 authors, the last one is divided by “and”
  - if 3+ authors, only write the head of the collective
    and for the rest use “et al.”
  - if the author(s) unknown, use title of the blog /page…
  - can be replaced by corporate name

- (Year of publication/post/broadcast)
  - only number, in the brackets
- Title + subtitle or short description.
  - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
  - subtitle if known

- [“blog entry”/”Facebook”/”Twitter”/”podcast”]
- day + month of entry/post/tweet/broadcast.
  - day in number
- Place of publication: Publisher.
  - if known, only in case of blogs
- “Available from:”
- web address
  - full, but not linkable
- [“Accessed” day + month + year].
  - day and year in numbers


6.2. VIDEO SHARING WEBS
- Contributor(s) last name(s), - in the right order
- Contributor(s) initial(s). - in the right order
  - if 2-3 contributors, the last one is divided by “and”
  - if 3+ contributors, only write the head of the collective
    and for the rest use “et al.”
  - can be replaced by corporate name
- (Year of upload) - only number, in the brackets
- Title + subtitle or short description. - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
  - subtitle if known
- “[online video]”
- “Available from:”
- web address - full, but not linkable
- [“Accessed” day + month + year]. - day and year in numbers


7. NEWSPAPERS

7.1. ARTICLES
- Journalist(s) last name(s) - in the right order stated in the article
- Journalist(s) initial(s). - in the right order stated in the article
  - if 2-3 journalists, the last one is divided by “and”
  - if 3+ journalists, only write the head of the collective
    and for the rest use “et al.”
- (Year of publication) - only number, in the brackets
- Title of the article. - all title with all of the (in)definite articles
  - use uppercases except articles and prepositions
- Title of the newspaper, - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
  - in case of unknown author use before the year
    of publication instead of name(s)
- day + month of publication, - day in number
- page(s). - if known, use “p.”, if range “pp.”, use full page numbers
- “Available from:” - only if online accessible
- web address - full, but not linkable
- [“Accessed” day + month + year]. - day and year in numbers

*The Sun* (1992) It Was the Sun Wot Won It. 11 April, p. 1.

7.2. PRESS RELEASES

- Author(s) last name(s)
  - in the right order stated in the press release
- Author(s) initial(s).
  - in the right order stated in the article
  - if 2-3 authors, the last one is divided by “and”
  - if 3+ authors, only write the head of the collective and for the rest use “et al.”
  - can be replaced by corporate name
- (Year of publication)
  - only numbers, in the brackets
- Title.
  - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
- “[press release]”
- day + month of press release,
  - day in numbers
- page(s).
  - if known, use “p.” or if range “pp.”, full page numbers
- “Available from:”
  - only if online accessible
- web address
  - full, but not linkable
- [“Accessed” day + month + year].
  - day and year in numbers


8. OFFICIAL PUBLICATIONS

- Department(s) name.
  - full name
- (Year of publication)
  - only numbers, in the brackets
- Title + subtitle.
  - all title with all of the (in)definite articles, in italics
  - use uppercases except articles and prepositions
  - subtitle if known
- Paper number.
- Place of publication: Publisher.
- page(s).
  - if known, use “p.” or if range “pp.”, full page numbers
- “Available from:”
  - only if online accessible
- web address
  - full, but not linkable
- [“Accessed” day + month + year].
  - day and year in numbers


11. TRANSLATIONS

*cite the original author, not the translator
- Author(s) last name(s), - in the right order
- Author(s) initial(s). - in the right order
- (Year of publication) - only number, in the brackets
- Title + subtitle. - all title with all of the (in)definite articles, in italics,
use uppercases except articles and prepositions
- “Translated from” - subtitle if known
- Original language
- “by”
- Full name(s) of the translator(s). - in the right order
- Place of publication: Publisher, - if known
- page(s). - if known, use “p.” or if range “pp.”, full page numbers


12. WEBSITES

* the year of publication is usually date of the last update or revision
- Author(s) last name(s), - in the right order
- Author(s) initial(s). - in the right order
- (Year of publication) - only number, in the brackets
- Title + subtitle. - all title with all of the (in)definite articles, in italics,
use uppercases except articles and prepositions
- “[online]” - subtitle if known
- Place of publication: Publisher. - if known
- “Available from:”
- web address - full, but not linkable
- [“Accessed” day + month + year]. - day and year in numbers